

INFORMAL TENDER ADVERT

NELSON MANDELA BAY MUNICIPALITY

BUDGET AND TREASURY DIRECTORATE
PURCHASING AND STORES DIVISION

Tender Number: CSQ10266072
Buyer: Witbooi, Mr AE [90000594]

Closing Date: 2026-11-09
Closing Time: 11:00 A.M

Telephone : 041 506 7630

REFER ALL ENQUIRIES TO THE BUYER

ITEM	QUANTITY	UNIT	KEY WORD	DESCRIPTION	REQUISITION
1	1.00	LOT	CARPENTRY & PAINTING	Tenders are invited for Carpentry & Painting work as per specifications and returnable pricing schedule available on the NMBM on-line Tender portal.	AA185055

Compulsory site meeting to be held:

Venue: Ground Floor
Mfanasekhaya Gqobose
Goven Mbeki Avenue
Gqeberha

Date: 30 October 2026
Time: 11h00am

Tenderers will be further evaluated only if they meet the minimum requirement as per specifications stated below:
Brand name /Delivery Period of item must be stated on informal tender quote with submission on electronic system.
Brochure /sample of item may be requested from short listed tenderers after closing of Tender and to be provide within 72 hours of the request to provide.
Failure to meet the minimum requirements will deem the tender non-responsive.

For further information please contact
Ms N Mqolombeni @ 041 506 1355.

THE FOLLOWING CONDITIONS APPLY TO THIS INFORMAL TENDER

- BEFORE COMPLETING THIS FORM, SERVICE PROVIDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF SPECIFIC GOALS, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATION OF 2022 THE 80/20 SYSTEM APPLIES TO THIS TENDER.
- Acceptance of this tender submission is subject to the General Conditions of Tender and Conditions of Purchase
- Acceptance of this tender is subject to successful registration on the Nelson Mandela Bay Supplier Database.
- For further information to register, please call Compliance Section @ 041 506 3274
- Failure to comply with these conditions may invalidate your tender submission.
- All tender prices should be valid for a minimum period of thirty (30) days from date of tender.
- ALL TENDER RESPONSES SHOULD BE COMPLETED ONLINE AND NO FAX SUBMISSION WILL BE ACCEPTED BY SUPPLY CHAIN UNIT.

INFORMAL TENDER CSQ10266072

SCOPE OF WORK AND SPECIFICATION

1. Purpose

Paintwork to dirty internal walls. Supply and replace damaged doors and handles. The work will enhance the finish, functionality, and presentation of the premises.

2. Background

The existing doors and handles require replacement as part of the general paintwork and refurbishment. The works will include paintwork, removal of existing doors and installation of the new doors and handles to provide a clean, uniform and updated finish.

3. Scope of work

Repairs and maintenance at ground floor Mfanasekhaya Gqobose and Fidelity Building for Customer Care Offices.

Description of work	<u>SCOPE OF WORKS</u> <u>PAINTWORK</u> <u>Paintwork to walls, skirting and doors</u> • Prepare walls and ceiling by sanding the walls and make good to all surfaces to make it smooth to receive new painting. • Apply 1 coat of primer and 2 coats of washable interior paint. • Allow moving of furniture and equipment. Surfaces shall be thoroughly washed down and allowed to dry completely before any paint is applied. Blistered or peeling paint shall be completely removed, and cracks shall be opened, filled with a suitable filler and finished smooth TOTAL AREA=66.39 m² • Prepare skirting by sanding and make good to make it smooth to receive new painting. • Apply 1 coat of primer and 2 coats of washable interior paint. L= 7.00 m
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- Prepare walls and by sanding the walls and make good to all surfaces to make it smooth to receive new varnishing.
- Supply and apply 3 coats of varnish and match the existing colour.

TOTAL AREA= 13.55 m²

IRONMONGERY, CAPENTRY AND JOINERY

- Supply and install 40 mm 2 CE Solid flush door with commercial veneer, size 813 x 2032 mm high with Dortello Savio 3 Lever Lockset Set Black 152 mm, hung to door frames and prepare and apply 2 coats of washable paint to the door and frame-Female bathroom.
- Remove 2 existing door locks and replace with new Dortello Savio 3 Lever Lockset Set Black 152 mm -Male bathroom & bathroom entrance.
- Unhinge the door and re-align the door.
- Supply and install built-in cupboards: Selected premium grade melamine faced with particle board carcass with matching edging. Doors and drawers: Selected premium grade "Melawood Supamatt" laminate faced with 16mm thick micro density fibre board with matching pvc impact edging to all edges. Colour: Match existing or similar approved. NOTE: Install soft-close hinges in all opening sections. Worktop: Selected premium grade 20mm thick engineered quartz slab colour: 'Iceberg White' or similar all cut and fitted by specialist. Handles: Black powder coated pull handles on min 150mm length. To be fitted as per the existing cupboard. **SIZE: Top form-2.55 x 0.60 m. Doors- 2.55 x 0.77 m. Toe kick- 2.55 x 0.08 m. Double Sink- 1.55 x 0.47 m.**

TILING

- Remove damaged tiles and prepare floors to receive new flooring.
- Supply and replace 120 x 250 mm salt glazed clay tiles and match the existing.

TOTAL AREA= 3.00 m²

GLAZING

- Supply and replace existing old, damaged and broken window glass with new **6.38 mm** silver-tinted laminated safety glass, including removal and disposal of existing glass, preparation of frames, glazing, gaskets, sealants, fixing and all necessary accessories, complete. **Glass size: 680 x 855 mm.**

	- Supply and replace existing old, damaged and broken window glass with new 6.38 mm Grey laminated safety glass, including removal and disposal of existing glass, preparation of frames, glazing, gaskets, sealants, fixing and all necessary accessories, complete and divide the windows into 4 glass window glasses. Glass size: 1235 × 1310 mm. - Supply and replace existing old, damaged and broken window glass with new 12 mm Grey laminated safety glass, including removal and disposal of existing glass, preparation of frames, glazing, gaskets, sealants, fixing and all necessary accessories, complete and divide the windows into 4 glass window glasses. Glass size: 1235 × 1890 mm. <u>Toilet Paper Holders</u> - Remove 8 old existing toilet paper holder and make good. - Supply and install 6 Toilet paper holders. (Picture will be attached) <i>Pease Note that, the Service Provider needs to call the Project Manager for inspection and approval to proceed to the next stage.</i> Leave site clean on completion
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Conditions of Informal Tender	
	- Informal tender is open for all CIDB 1 GB and higher contractors. - A copy of the Active CIDB registration or Registration Number to be submitted as a returnable schedule. - Verification of Active CIDB registration will be done on the day of scoring - Orders will be issued based on the CIDB grading per year. - Tender conditions to be that of the CIDB and GP GCC 2010 - Please take note that should you not complete the work within the delivery period, the NMBM reserves the right to cancel the Order in terms of clause 23.2 of the GP GCC 2010. - Please further take note that Contingency has been allowed for in the Returnable Pricing Schedule and as per clause 18 and 25 of the GP GCC 2010. Authorisation must be received from the Project Manager prior to work being performed on site. Take note that this is a percentage of the

amount to do the works for unexpected / unforeseen events, which gets deducted from the offered price if not required.

6. The rates supplied by the Service provider are deemed to be all inclusive. Including the provision of security where necessary to guard the material delivered on site, until the project is handed back over to NMBM.

Note: NMBM is not responsible for lost or stolen items or materials on site that belong to the Contractor. The Contractor is solely responsible for the security of its belongings.

7. A Health & Safety file is a requirement for this informal tender.
8. **Provide proof of trade test certificate**/CETA/BIBC card or completed apprenticeship contract relevant to the scope of works. **This is a returnable document.**
9. Contractor to confirm price and delivery date submitted before order is approved.
10. The contractor must, within 3 days of receiving the letter of appointment or order number from SCM, submit a scheduled programme with clear commencement and completion. Consider the delivery date submitted on the offer.
11. Should a contractor fail to comply with the specification or schedule programme submitted, the PM will on behalf of the client give notice of its intention to terminate the order. If the contractor does not remedy the non-performance, the **order will be terminated** within 3 working days.
12. Rubble to be removed daily from site.
13. **No** Part Payment will be made in this contract. Service providers to ensure that there is adequate funding to do the works.
14. Working hours are to be weekdays between 08H00 and 16H00. After hours or non- working hours and weekends to be approved by Project Manager. No additional labour to be incurred by NMBM on work done after hours
15. The service provider is to use local ward-based labour. Further take note that, for projects that are R 30 000-00 and above, the service provider is to complete EPWP certificates and supply all necessary documentation when submitting an invoice. For more information, contact Brian Mabusela on 0415061093
16. Service provider to ensure that all staff sign attendance register daily.

	17. SITE MEETING IS COMPULSORY. Venue:Ground Floor, Mfanasekhaya Gqobose, Goven Mbeki Avenue , Gqeberha Date: 30 October 2026 Time: 11h00am 18. Returnable Schedule with the Returnable as per SCM requirements
	<u>MINIMUM REQUIREMENTS.</u> • CIDB 1 GB or Higher– Provide certificate • Painting & Carpentry Certificate- Provide • Fully completed price schedule – Provide <u>Above must be up-loaded on the on-line Tender portal before Close of Informal Tender date and time to avoid been NON-RESPONSIVE.</u>

4. Evaluation Process

- It is important to note that any proposal that does not conform fully to the above will be disqualified and will not be considered.
- Secondly the proposal will be evaluated according to the tender evaluation process applicable to the NMBM.

5. Disputes

Disputes must be settled by means of mutual consultation, mediation (with or without legal representation) or when unsuccessful, in a South African Court of Law

6. Queries

Queries can be directed to:

Project Manager: Nonyaniso Mqolombeni

Email: nmqolombeni@mandelametro.gov.za

Tel: 041506 1355

Cell: 081 263 2597

Corporate Services

INFORMAL TENDER CSQ10266072

RETURNABLE PRICE SCHEDULE

Supplier Name:.....

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
1.	Prepare walls and ceiling by sanding the walls and make good to all surfaces to make it smooth to receive new painting. Apply 1 coat of primer and 2 coats of washable interior paint. Allow moving of furniture and equipment.	66.39 m ²	R	R
2.	Prepare skirting by sanding and make good to make it smooth to receive new painting. Apply 1 coat of primer and 2 coats of washable interior paint.	7.00 m	R	R
3.	Prepare walls and by sanding the walls and make good to all surfaces to make it smooth to receive new varnishing. Supply and apply 3 coats of varnish and match the existing colour.	13.55 m ²	R	R
4.	Supply and install 40 mm 2 CE Solid flush door with commercial veneer, size 813 x 2032 mm high with Dortello Savio 3 Lever Lockset Set Black 152 mm, hung to door frames and prepare and apply 2 coats of washable paint to the door and frame.	1 No.	R	R
5.	Remove existing door locks and replace with new Dortello Savio 3 Lever Lockset Set Black 152 mm.	2 No.	R	R
6.	Unhinge the door and re-align the door.	1 No.	R	R

Supplier Name :

7.	Supply and install built-in cupboards: Selected premium grade melamine faced with particle board carcass with matching edging. Doors and drawers: Selected premium grade "Melawood Supamatt" laminate faced with 16mm thick micro density fibre board with matching pvc impact edging to all edges. Colour: Match existing or similar approved. NOTE: Install soft-close hinges in all opening sections. Worktop: Selected premium grade 20mm thick engineered quartz slab colour: 'Iceberg White' or similar all cut and fitted by specialist. Handles: Black powder coated pull handles on min 150mm length. To be fitted as per the existing cupboard. SIZE: Top form-2.55 x 0.60 m. Doors-2.55 x 0.77 m. Toe kick-2.55 x 0.08 m. Double Sink- 1.55 x 0.47 m.	Item	R	R
8.	Remove damaged tiles and prepare floors to receive new flooring.	3.00 m ²	R	R
9.	Supply and replace 120 x 250 mm salt glazed clay tiles and match the existing.	3.00 m ²	R	R
10.	Supply and replace existing old, damaged and broken window glass with new 6.38 mm silver-tinted laminated safety glass, including removal and disposal of existing glass, preparation of frames, glazing, gaskets, sealants, fixing and all necessary accessories, complete. Glass size: 680 x 855 mm	1 No.	R	R
11.	Supply and replace existing old, damaged and broken window glass with new 6.38 mm Grey laminated safety glass, including removal and disposal of existing glass, preparation of frames, glazing, gaskets, sealants, fixing and all necessary accessories, complete and divide the	1 No.	R	R

Supplier Name :

	windows into 4 glass window glasses. Glass size: 1235 × 1310 mm.			
12.	Supply and replace existing old, damaged and broken window glass with new 12 mm Grey laminated safety glass, including removal and disposal of existing glass, preparation of frames, glazing, gaskets, sealants, fixing and all necessary accessories, complete and divide the windows into 4 glass window glasses. Glass size: 1235 × 1890 mm.	1 No.	R	R
13.	Remove old existing toilet paper holder and make good.	8 No.	R	R
14.	Supply and install Toilet paper holders.	6 No.	R	R
	SUBTOTAL 1	R		
	CONTINGENCY (COMPULSORY) @10%	R		
	HEALTH AND SAFE FILE	R		
	SUBTOTAL 2	R		
	ADD 15 % VAT	R		
	TOTAL	R		

NB: FAILING TO ATTEND SITE MEETING & ATTACH RETURNABLE DOCUMENTS / MINIMUM REQUIREMENTS AS REQUESTED BEFORE CLOSING DATE & TIME OF INFORMAL TENDER WILL RESULT IN DISQUALIFICATION.

Supplier Name: -.....

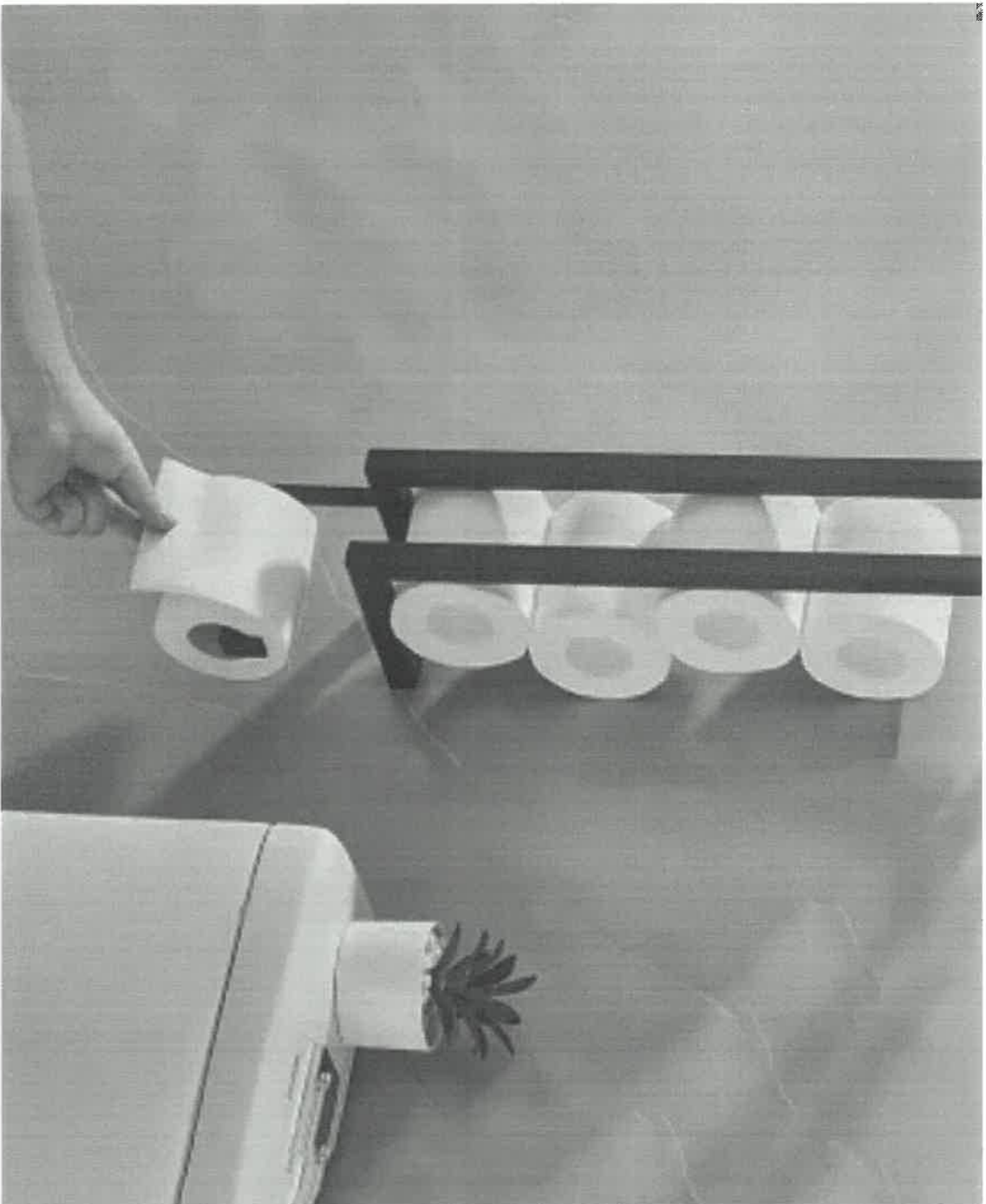
Contact Name:-.....Tel No.....

Signature:-.....Date:-.....

NB: THIS DOCUMENT MUST BE COMPLETED AND LOADED ONTO ON-LINE SUBMISSION AS ATTACHMENT BEFORE THE CLOSE OF TENDER DATE & TIME

NB!! Price/s submitted must include VAT, weather you are VAT registered or not, in line with the PPPFA of 2022 and section 64 of the VAT Act, No 89 of 1991.

INFORMAL REVIEW CSO/0266072



Bathroom

Accessories