

## LAND USE COMPLAINT FORM

All complaints must be submitted in writing either on the attached form, letter and emailed to the below email address. Anonymous complaints will not be investigated. Further information may be requested in the form of a sworn affidavit in relation to the activities witnessed on site. This may lead to evidence being given in at court.

### COMPLAINANT'S INFORMATION (Complete to the best of your ability)

<b>Name &amp; Surname</b>	Compulsory		
<b>Address</b>	Compulsory		<b>Postal Code</b>
<b>Contact Details</b>	Cell	Compulsory	Home
	Work	Code - Number	Code - Number
<b>Email Address</b>			

All Correspondence regarding any progress of your complaint will be sent via email (preferred) or registered post. Provide at least one telephone number on which the Municipality will be able to reach you.

### ALLEGED CONTRAVENTION INFORMATION (S)

<b>Name/Surname of Offending Party</b>	Not Compulsory
<b>Address where activity is taking place</b>	Compulsory – Street number, Street name, Suburb & Postal Code
<b>Erf or Farm Number (if known)</b>	Not Compulsory
<b>Nature of Alleged Contravention</b>	Activity on site, i.e. Student Accommodation, Offices, Mechanical Workshop, etc.
<b>Frequency of Activity</b>	Daily, Weekends, Certain Days
<b>Impact of Activity on you/surroundings</b>	Parking, Property Values, etc.

<b>Are further information such as photos, letters and/or petitions attached to this complaint form?</b>	YES	NO	<b>Signature</b>		<b>Date</b>	
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