

HUMAN SETTLEMENTS

LAND DEVELOPMENT PRE-APPLICATION CONSULTATION

NB: THE PRE-APPLICATION CONSULTATION IS AN ADVISORY SESSION ON PROCEDURE AND APPLICABLE TARIFFS. IT DOES NOT IN ANY WAY PRE-EMPT THE OUTCOME OF ANY APPLICATION SUBMITTED TO THE MUNICIPALITY.

**DETAILS OF PROPERTY OWNER
(REPRESENTATIVE TO ATTACH POWER OF ATTORNEY/LETTER FROM OWNER)**

IS PROPERTY USE IN LINE WITH CURRENT ZONING **YES** **NO**

FULL NAMES	SIGNATURE

FOR TOWN PLANNING USE

DATE	DD/MM/YY	REF No.	CF00/00000	ERF No.	00000
METHOD OF CONSULTATION:		EMAIL	MEETING		
MEETING	VENUE	NMBMM	TIME	00:00	
CONSULTANT					
ZONING			ALLOTMENT AREA		

RECOMMENDED APPLICATION PROCEDURE

TECHNICAL TOWN PLANNER	NAME	SIGNATURE
REGISTERED PLANNER	NAME	SIGNATURE
POTENTIAL ZONING CONTRAVENTION		

THE APPLICABLE FEES SHOULD BE CONFIRMED WITH THE PROPERTIES AND ADMINISTRATION DIVISION, 2ND FLOOR LILLIAN DIEDERICKS BUILDING, GOVAN MBEKI, PORT ELIZABETH

FOR PROPERTIES & ADMINISTRATION USE

APPLICABLE FEES	R0.00
DATE	DD/MM/YY
ADMIN OFFICER	NAME SIGNATURE
SNR ADMIN OFFICER	NAME SIGNATURE

NB: All land development applications will first be submitted at 3rd floor Lillian Diedericks (office number 3 & 4) for screening and confirmation of application completeness, once application completeness has been confirmed the applicant will be requested to submit at records as per normally, this will only be conducted between 08H00 to 12H00 daily.
NB: Incomplete applications applicants will be requested to correct their applications and no incomplete applications will be accepted.