

**SMALL ARTS GRANTS APPLICATION  
CALL FOR PROPOSALS-2024**

Application Form (Please Complete All Areas of Form. Incomplete Applications Will Be Rejected. Please Attach Proposal/Business Plans and Implementation Plan)

*Completed applications must be hand delivered before Wednesday 31 January 2024, 12:00 Midday, only application forms submitted within the specified date and time will be considered in the process. Complete applications must be addressed to: Director: Arts, Culture, Heritage and Libraries - Sport, Recreation, Arts and Culture, 31 Park Drive, St Georges Park, Gqeberha.*

**CONTACT DETAILS**

**\*NMBM SUPPLIER CODE:** ..... (\*COMPULSORY)

Name of Organisation:
Postal address:
Physical address:
Email address:
Website:
Cell no:
Telephone:
Fax:
Name and surname of contact person:
Position:

ALL Board members. (if applicable):

ALL Group members:

Chair of the Board (if applicable):

Chair of the Group:

Signatories:

WARD NO:

RESIDENTIAL ADDRESS:

## MANDATORY INFORMATION

### Background

*A brief background of the applicant, listing experience, mission statement and long-term goals for the project / programme.*

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**Staffing**

*Details on staffing of the project or organization*

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**Date and Times of the Project / Programme**

Date/s:	
Time: ( <i>attach full proposed programme with all relevant dates</i> )	
Deadline for project and programme:	
Venue:	

**GRANT amount requested**

*Indicate project / programme (attach a comprehensive budget breakdown for sponsorship required from NMBM. Indicate any fund-raising efforts done relevant to the project/programme implementation.*

[Empty box for grant amount requested details]

**Benefit to Nelson Mandela Bay Municipality**

*Clearly indicate social – economic benefits that the NMBM may derive in consideration of your proposal with particular interest to local Arts Development and Culture.*

[Empty box for benefit to Nelson Mandela Bay Municipality details]

**Publicity and Marketing opportunities**

*Branding & marketing opportunities, (Attach Marketing Plan)*

**Other sponsors**

*Indicate whether any other sponsors are involved*

**Period**

*Indicate whether the Project is once off or annual and what system are in place for the project to become self-sustainable.*

**Attendance**

*Project projections, history, and planned attendance of Project/Programme should funds be allocated. Provide a breakdown between projected attendance of Staff, Trainees, Audience etc.*

**Demographics**

*Target market for the project and reason*

**Other Information**

*Include any pertinent information i.e. Designation of group members*

**N.B**

- **Plases be advised that the process from assessing to disbursement of funds would take within the 2023/2024 financial year.**
- **I hereby confirm that the information provided in this form is true and the proposal is the intellectual property of the applicant.**
- **Applications for the Mandela Bay Arts Festival 2023/24 financial year will not be considered in this grant cycle.**

\_\_\_\_\_  
Full name & Signature

**Accounting/Project Director**

\_\_\_\_\_  
Date: