

INFORMAL TENDER ADVERT

NELSON MANDELA BAY MUNICIPALITY
BUDGET AND TREASURY DIRECTORATE
PURCHASING AND STORES DIVISION

Tender Number: CSQ01265272
Buyer: Witbooi, Mr AE [90000594]

Closing Date: 2026-03-17
Closing Time: 11:00 A.M

Telephone : 041 506 7630

REFER ALL ENQUIRIES TO THE BUYER

ITEM	QUANTITY	UNIT	KEY WORD	DESCRIPTION	REQUISITION
1	1.00	LOT	REPAIRS AND MAINTENANCE	<p>Tenders are invited for Repairs and Maintenance work as per specifications and returnable pricing schedule available on our NMBM on-line tender portal</p> <p>Compulsory site meeting to be held:</p> <p>Venue: Straunway Depot Straunway Gqeberha</p> <p>Date: 10 March 2026 Time: 10h00 am</p> <p>Tenderers will be further evaluated only if they meet the minimum requirement as per specifications stated below: Brand name /Delivery Period of item must be stated on informal tender quote with submission on electronic system. Brochure /sample of item may be requested from short listed tenderers after closing of Tender and to be provide within 72 hours of the request to provide. Failure to meet the minimum requirements will deem the tender non-responsive.</p> <p>For further information please contact Mr M Zinja @ 041 506 2037.</p>	AA168322

THE FOLLOWING CONDITIONS APPLY TO THIS INFORMAL TENDER

- BEFORE COMPLETING THIS FORM, SERVICE PROVIDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF SPECIFIC GOALS, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATION OF 2022 THE 80/20 SYSTEM APPLIES TO THIS TENDER.
- Acceptance of this tender submission is subject to the General Conditions of Tender and Conditions of Purchase
- Acceptance of this tender is subject to successful registration on the Nelson Mandela Bay Supplier Database.
- For further information to register, please call Compliance Section @ 041 506 3274
- Failure to comply with these conditions may invalidate your tender submission.
- All tender prices should be valid for a minimum period of thirty (30) days from date of tender.
- ALL TENDER RESPONSES SHOULD BE COMPLETED ONLINE AND NO FAX SUBMISSION WILL BE ACCEPTED BY SUPPLY CHAIN UNIT.

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SCOPE OF WORK AND SPECIFICATION

1. **Purpose**
Maintenance, repairs, and minor upgrades to improve the functionality and condition of the site.
2. **Scope of work**

Description of work	Paving
	<ul style="list-style-type: none"> • Excavate and remove unsuitable material, compact subgrade, place and compact sub-base, and set out edge restraints to receive paving. • Supply and install new interlocking concrete paving to an area of 10.3 m × 3.2 m, including excavation, compaction, bedding, edge restraints, and jointing sand.
	<p>Aircon Cages</p> <ul style="list-style-type: none"> • Supply and install 4 galvanised protective steel cages (500 mm × 500 x 300mm) for aircon condenser units, complete with lockable access.
	<p>Windows</p> <ul style="list-style-type: none"> • Prepare and demolish existing wall to create 3x window openings and make good to soffit and reveals – 3x (500mm x 600mm). • Supply and install new high-quality SANS-compliant aluminium windows (500 mm × 600 mm), using architectural-grade aluminium profiles with proper glazing and weather seals and ensure to place a damp proof course underneath the windowsill and make good – 3x (500mm x 600mm). • Prepare and apply 2 coats of double velvet paint or equivalent to reveals and soffit of the new openings – 3x (500mm x 600mm), match the existing colour and make good.
	<p>Tiling</p> <ul style="list-style-type: none"> • Remove worn out ceramic wall and floor tiles and cart away. • Supply and install new ceramic tiles – 11.23m². <ol style="list-style-type: none"> 1. Ceramic wall tiles – 8.19m². 2. Ceramic floor tiles – 3.04m².
	<p>Shower.</p> <ul style="list-style-type: none"> • Carefully remove the existing shower door and frame, clean and repair opening, ensure plumb and level surfaces, and prepare edges to receive the new high-quality SANS-compliant aluminium-framed shower door installation. • Supply and install new high-quality SANS-compliant aluminium-framed shower door, size 3.7 m × 2.53 m, complete with 6mm glazing, handles, seals and waterproof installation.

- Prepare shower walls for damp proofing by scraping, sanding down and removing old paint and leave it to dry.
- Supply and apply a damp seal coat to walls
- Supply and apply 2 coats of double velvet paint to walls and make good.

Ceiling Painting

- Prepare and paint existing ceiling surfaces, including sanding, filling, primer and two coats of water resistance ceiling paint.

Wall Painting

- Prepare wall to receive paint by scraping, sanding down and fill in cracks
- Supply and apply 2 coats of primer and 2 coats of double velvet paint to walls and make good.

Leave the site clean and tidy upon completion of all works.

Conditions of Informal Tender

- 1. Informal tender is open for all CIDB 1 (GB or higher) contractors.**
 - 1.1 A copy of the Active CIDB registration or Registration Number to be submitted as a returnable schedule.**
 - 1.2 Verification of Active CIDB registration will be done on the day of scoring**
- 2. Orders will be issued based on the CIDB grading per year.**
- 3. Tender conditions to be that of the CIDB and GP GCC 2010**
- 4. Please take note that should you not complete the work within the delivery period, the NMBM reserves the right to cancel the Order in terms of clause 23.2 of the GP GCC 2010.**
- 5. Please further take note that Contingency has been allowed for in the Returnable Pricing Schedule and as per clause 18 and 25 of the GP GCC 2010. Authorisation must be received from the Project Manager prior to work being performed on site. Take note that this is a percentage of the amount to do the works for unexpected / unforeseen events, which gets deducted from the offered price if not required.**
- 6. The rates supplied by the Service provider are deemed to be all inclusive. Including the provision of security where necessary to guard the material delivered on site, until the project is handed back over to NMBM.**

Note: NMBM is not responsible for lost or stolen items or materials on site that belong to the Contractor. The Contractor is solely responsible for the security of its belongings.
- 7. A Health & Safety file is a requirement for this informal tender.**
- 8. Provide proof of trade test certificate/CETA/BIBC card or completed apprenticeship contract relevant to the scope of works. This is a returnable document.**
- 9. Contractor to confirm price and delivery date submitted before order is approved.**

	<p>10. The contractor must, within 3 days of receiving the letter of appointment or order number from SCM, submit a scheduled programme with clear commencement and completion. Consider the delivery date submitted on the offer.</p> <p>11. Should a contractor fail to comply with the specification or schedule programme submitted, the PM will on behalf of the client give notice of its intention to terminate the order. If the contractor does not remedy the non-performance, the order will be terminated within 3 working days.</p> <p>12. Rubble to be removed daily from site.</p> <p>13. No Part Payment will be made in this contract. Service providers to ensure that there is adequate funding to do the works.</p> <p>14. Working hours are to be weekdays between 08H00 and 16H00. After hours or non-working hours and weekends to be approved by Project Manager. No additional labour to be incurred by NMBM on work done after hours</p> <p>15. The service provider is to use local ward-based labour. Further take note that, for projects that are R 30 000-00 and above, the service provider is to complete EPWP certificates and supply all necessary documentation when submitting an invoice. For more information, contact Brian Mabusela on 0415061093</p> <p>16. Service provider to ensure that all staff sign attendance register daily.</p> <p>17. SITE MEETING IS COMPULSORY.</p> <p>Venue: Straunway Depot, Straunway, Gqeberha</p> <p>Date: 10 March 2026</p> <p>Time: 10h00 am</p>
	<ul style="list-style-type: none"> o Minimum requirements <ul style="list-style-type: none"> • CIBD Certificate (1GB or higher) – Provide • Trade test certificates (tiler, painter and carpenter) - Provide • Fully completed price schedule – Provide <p><u>Above must be up-loaded before Close of Informal Tender date and time to avoid been NON-RESPONSIVE.</u></p>

3. Evaluation Process

- a) It is important to note that any proposal that does not conform fully to the above will be disqualified and will not be considered.
- b) Secondly the proposal will be evaluated according to the tender evaluation process applicable to the NMBM.

4. Disputes

Disputes must be settled by means of mutual consultation, mediation (with or without legal representation) or when unsuccessful, in a South African Court of Law

5. Queries

Queries can be directed to:

Project Manager:

Email: mzinja@mandelametro.gov.za
Tel: (041) 506 2037
Cell: 082 822 5085

Corporate Services

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RETURNABLE PRICING SCHEDULE

Supplier Name:.....

ITEM No.	DESCRIPTION	QTY	RATE	AMOUNT
	Excavate and remove unsuitable material, compact subgrade, place and compact sub-base, and set out edge restraints to receive paving.	33m ²	R	R
	Supply and install new interlocking concrete paving to an area of 10.3 m × 3.2 m, including excavation, compaction, bedding, edge restraints, and jointing sand	33m ²	R	R
	Supply and install 4 protective steel cages (500 mm × 500 mm) for aircon condenser units, complete with lockable access, corrosion protection and secure fixing.	4	R	R
	Prepare and demolish existing wall to create 3x window openings and make good to soffit and reveals – 3x (500mm x 600mm).	1m ²	R	R
	Supply and install new aluminium windows and ensure to place a damp proof course underneath the windowsill and make good – 3x (500mm x 600mm).	3	R	R
	Prepare and apply 2 coats of double velvet to reveals and soffit of the new openings – 3x (500mm x 600mm).	1m ²	R	R
	Remove worn out ceramic wall and floor tiles, wall tiles and cart away.	11.23m ²	R	R
	Supply and install new ceramic tiles – 11.23m ² . 1. Ceramic wall tiles – 8.19m ² . 2. Ceramic floor tiles – 3.04m ² .	11.23m ²	R	R
	Carefully remove the existing shower door and frame, clean and repair opening, ensure plumb and level surfaces, and prepare edges to receive the new aluminium-framed shower door installation.	9.36m ²	R	R
	Supply and install new aluminium-framed shower door, size 3.7 m × 2.53 m, complete	1	R	R

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	with glazing, handles, seals and waterproof installation.			
	Prepare shower walls for damp proofing by curing the wall by scraping, sanding down and removing old paint and leave it to dry. Supply and apply a damp sealer coat and let it to dry.	1m ²	R	R
	Prepare and paint existing ceiling surfaces, including sanding, filling, primer and two coats of approved ceiling paint.	4m ²	R	R
	Supply and apply 2 coats of double velvet paint to walls and make good.	16m ²	R	R
	Health and safety file			
	Subtotal			R
	Contingency-10%			R
	Total			
	VAT - 15%			R
	Total Including 15% VAT			R

NB: FAILING TO ATTEND SITE MEETING & ATTACH RETURNABLE DOCUMENTS / MINIMUM REQUIREMENTS AS REQUESTED BEFORE CLOSING DATE & TIME OF INFORMAL TENDER WILL RESULT IN DISQUALIFICATION.

Supplier Name:

Contact Name:-.....Tel No.....

Signature:-.....Date:-.....

NB: THIS DOCUMENT MUST BE COMPLETED AND LOADED ONTO ON-LINE SUBMISSION AS ATTACHMENT BEFORE THE CLOSE OF TENDER DATE & TIME

NB!! Price/s submitted must include VAT, weather you are VAT registered or not, in line with the PPPFA of 2022 and section 64 of the VAT Act, No 89 of 1991.