

2022 GENERAL VALUATION VALUATION QUERY FORM



RESIDENTIAL PROPERTY

A REVALUATION APPLICATION FEE IS PAYABLE ACCORDING TO THE MUNICIPAL PROPERTY VALUE SLIDING SCALE:

PROPERTY VALUE	APPLICATION FEE
R0 to R400 000	R442.00
R400 001.00 to R1 000 000	R749.00
R1 000 001 to R2 000 000	R1 122.00
R2 000 001 to R5 000 000	R1 496.00
R5 000 001	R2 245.00

**Revaluation fee to be waived for indigent applicants*

**Fees are charged in respect of revaluation queries received after the objection period has closed*

BANKING PROCEDURES:

Bank: ABSA BANK Branch code: 632005 Account Number: 40-7953-3826

REFERENCE: VOTE NO."1002431771" AND "ERF NO."

The Valuation Office will mail an Acknowledgement of Receipt Letter within three weeks of receipt of a query form. Should you not receive such notification kindly contact the Customer Care Centre on 041-506-5555.

KINDLY RETURN THE COMPLETED FORM WITH PROOF OF PAYMENT TO:

**THE CITY MANAGER
NELSON MANDELA BAY MUNICIPALITY**

**HAND DELIVERED:
AT A NELSON MANDELA BAY MUNICIPALITY
CUSTOMER CARE CENTRE**

**OR ALTERNATIVELY BY E-MAIL:
customercare@mandelametro.gov.za**

ERF/UNIT NO. Suburb / Allotment:

Reason for query

(Please note with any query reasons should be provided and examples)

Registered Owner of Property				
Identity No.			Company or c.c. Registration No.	
Physical Address of Owner				Code
Postal Address of Owner				Code
Telephone No.	Home		Work	
	CELL		FAX	
E-Mail Address				

Complete: Erf No. Area

PLEASE COMPLETE THE BOTTOM OF EACH PAGE

PROPERTY DETAILS:-

If Sec Title Scheme: Unit No.
 Scheme Name

EXTENT OF PROPERTY M²

MUNICIPAL ACCOUNT NO (If available)

INDICATE NUMBER OR STATE YES/NO IN APPROPRIATE BOX

No. of Bedrooms		No. of Bathrooms		Kitchen		Lounge	
Dining Room		Lounge/Dining Room		Study		Playroom	
Television Room		Laundry		Separate Toilet			
Other				Other			
Other				Other			

Swimming Pool		Dwelling		M ²
Tennis Court		Garage		M ²
Other		Carpport		M ²
Other		Other		M ²

Query Details		Changes Requested
Description of the Property No.		
Sec Title Scheme Name		
Unit No.		
Extent		
Market Value		
Category		
Name Of Owner		

	Market Research Property 1	Market Research Property 2
Description of the Property No.		
Sec Title Scheme Name		
Unit No.		
Extent		
Sale Date		
Selling Price		

Complete: Erf No. Area

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ADVERSE FEATURES AND/OR FURTHER REASONS IN SUPPORT OF THIS QUERY (ANNEXURES CAN BE PROVIDED)

I, FULL NAME:

SIGNATURE:

DATE:

HEREBY DECLARE THAT THE INFORMATION AND PARTICULARS SUPPLIED ARE TRUE AND CORRECT TO OUR/MY KNOWLEDGE

.....
OFFICIAL USE ONLY

CHECKED BY	SIGNATURE	DATE	NAME OF RESPONSIBLE OFFICIAL
VALUATIONS OFFICE			
VALUER			

Complete: Erf No. Area

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