

Item	Service	Unit R/cents	2018/19 Total Excl VAT	Vat	2018/19 Total VAT Incl.	2019/20 Total Excl VAT	Vat	2019/20 Total VAT Incl.
2.13	LIBRARIES							
	CHARGES FOR OVERDUE LIBRARY MATERIAL							
	Fines per item (2018/19 was R1.50 per day, up to a max. of R100/item)		1.30	0.20	1.50	1.38	0.21	1.59
	Administration fee for processing overdue notices (48 per account)		39.13	5.87	45.00	41.48	6.22	47.70
	RESERVATIONS OF LIBRARY MATERIAL (20/item)		17.39	2.61	20.00	19.50	2.93	22.43
	LOST CARDS							
	Computer (R50 / card)		43.48	6.52	50.00	46.09	6.91	53.00
	PHOTOCOPY and PRINTING CHARGES							
	Black and white and Microfilm Printers	0.70/page	0.61	0.09	0.70	0.70	0.11	0.81
	Colour A4	12.00/page	10.43	1.57	12.00	10.45	1.57	12.02
	Colour A3	17.00/page	14.78	2.22	17.00	16.55	2.48	19.03
	FAXES							
	Sending of faxes - metro areas	5.50/page	4.78	0.72	5.50	5.30	0.80	6.10
	Sending of faxes - national	8.00/page	6.96	1.04	8.00	7.90	1.19	9.09
	Receive faxes	7.50/page	6.52	0.98	7.50	7.10	1.07	8.17
	086 numbers	10.00/page	8.70	1.30	10.00	9.60	1.44	11.04
	INTERNET AND E-MAIL ACCESS							
	Per 15 minutes session		No Charge			No Charge		
	Per 30 minutes session		No Charge			No Charge		
	Printing per page		0.70	0.10	0.80	0.80	0.12	0.92
	MISCELLANEOUS							
	Sale of postcards		10.43	1.57	12.00	11.60	1.74	13.34
	Posters - sizes A0; A1		143.48	21.52	165.00	152.09	22.81	174.90
	Posters - sizes A2; A3		65.22	9.78	75.00	69.60	10.44	80.04

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	ITEM TYPE							
	Adult English Fiction					304.35	45.65	350.00
	Large Print					347.83	52.17	400.00
	Adult Non Fiction, all languages, all formats					434.78	65.22	500.00
	Adult English Fiction Paperbacks					173.91	26.09	200.00
	Adult Xhosa fiction, all formats					173.91	26.09	200.00
	Adult Afrikaans fiction, all formats					173.91	26.09	200.00
	Adult Afrikaans Large print					217.39	32.61	250.00
	Adult Foreign Fiction, all formats					130.43	19.57	150.00
	Children's Fiction, hardcover, all languages, all formats					130.43	19.57	150.00
	Children's Picture books, all languages					130.43	19.57	150.00
	Children's paperbacks, fiction, all languages					104.35	15.65	120.00
	Children's unclassified (Easy) Non Fiction, all languages					130.43	19.57	150.00
	Ladybirds, all languages					86.96	13.04	100.00
	ABE, fiction, non-fiction, all languages					86.96	13.04	100.00
	Compact disc (audio)					217.39	32.61	250.00
	DVDs					260.87	39.13	300.00
	Compact disc (audio) per disc in set					130.43	19.57	150.00
	DVD per disc in set					130.43	19.57	150.00
	Gramophone Records					69.57	10.43	80.00
	Videos					130.43	19.57	150.00
	Per record in set					52.17	7.83	60.00
	Computer disc					52.17	7.83	60.00
	Cassettes					52.17	7.83	60.00
	Puzzles					260.87	39.13	300.00
	BOOKS OR MAGAZINES							
	If more than 4 sheets are damaged or missing, the entire item/book has to be replaced or paid for. Please refer to the replacement price schedule.							
	CASSETTE TAPES, CDs, DVDs, VIDEOS, PVC CD/DVD PLASTIC SLEEVES							
	Scratched/damaged tapes, videos, videos – no minor damages accepted, item to be replaced or paid for. Please refer to the Replacement Price Schedule							
	MICROFILM / FICHE							
	No minor damages accepted, item to be replaced. Please refer to the Replacement Price Schedule							

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	PAMPHLETS AND NEWSPAPERS								
	If more than 4 sheets are damaged or missing, the entire item is to be replaced or paid for. Please refer to the Replacement Price Schedule								
	LIBRARY HALLS								
	Mondays to Fridays during library opening hours		51.17	7.68	58.85	54.24	8.14	62.38	
	Mondays to Thursdays after library opening hours		172.13	25.82	197.95	182.65	27.40	210.05	
	Full Day		195.39	29.31	224.70	208.75	31.31	240.06	
	Saturdays		304.35	45.65	350.00	322.61	48.39	371.00	
	Hirer is responsible for payment for security services or payment of staff overtime, as applicable, as well as for the hall hire charge.								
	Cleaning / repairs / replacements								
	lost, a fee depending on the actual cost of repair/cleaning/replacement will be charged.						Rate on enquiry		
	Kitchen facilities (no kitchen equipment available)	R/ per function	79.09	11.86	90.95	83.83	12.57	96.41	
	LIBRARY AUDITORIUM								
	During library hours and weekdays								
	Mondays to Friday during library opening hours (420.00 per session with a minimum booking of 3 hours)		343.48	51.52	395.00	366.00	54.90	420.90	
	Mondays to Thursday after library opening hours (136 per hour with a minimum booking of hours).		111.65	16.75	128.40	118.35	17.75	136.10	
	Full day		948.70	142.30	1,091.00	1,005.75	150.86	1,156.61	
	Saturdays		391.30	58.70	450.00	414.78	62.22	477.00	
	Hirer is responsible for payment for security services or payment of staff overtime, as applicable, as well as for the hall hire charge.							Rate on enquiry	
	Kitchen facilities (no kitchen equipment available)								
	Cleaning / repairs / replacements								
	If the hirer leaves the facility in a condition which requires special cleaning or repair work, or if the keys are lost, a fee depending on the actual cost of repair/cleaning/replacement will be charged.						Rate on enquiry		Rate on enquiry
	USAGE OF LIBRARY BUILDINGS e.g photography at Main Library								
	Non-commercial (250 per day or part thereof)		204.70	30.70	235.40	217.55	32.63	250.18	
	Commercial (1157 per day or part thereof)		949.04	142.36	1,091.40	1,006.45	150.97	1,157.42	